

Downtown Development Authority
Minutes of the Regular Meeting
November 3, 2023

Meeting called to order at 7:36 am by Chairwoman Westervelt.

Members present: Kelly Cornford, Victoria Devereaux, Pam Ginderske, Joe Kline, Nicole Risch, Kathy Westervelt, and Karen Wood

Members absent: Gerber and Wille

Others Present: Hartmann Aue, Mark Benson, Nannette Pretzer, Trudy, and Risch

Motion by Ginderske, second by Wood to accept the agenda without changes. Motion carried.

Motion by Wood, second by Ginderske to approve the payment of claims. Motion carried.

Motion by Wood, second by Kline to approve the May D.D.A. minutes without changes. Motion carried.

In accordance with the Recodified Tax Increment Financing Act, 2018 PA 57, taking effect on January 1, 2019, new reporting guidelines mandate that the Authority must hold two informational meetings, biannually pursuant to MCL 125.4910(4): The board of an authority shall hold at least 2 informational meetings. Notice must be published on the municipality's or authority's website not less than 14 days before the informational meeting by the authority to the governing body of each taxing jurisdiction levying taxes that are subject to capture. As an alternative to mailing notice, the authority may notify the clerk of the governing body of each taxing jurisdiction by electronic mail. This was the St. Charles D.D.A.'s first informational meeting of the year. Highlights included: Façade Grants for: Cam's Brick Oven, Bad River Bar & Grill, Thurston Outdoors, St. Charles Area Museum, and Arched by Allie, LLC and The Beauty Room by Shaya, LLC, The State Bank Kayak Launch, Old Fashioned Christmas, Repainted and Reboarding of the downtown Kiosk, 20 new planters with flowers for Beautification Day, Updates to the Goodrich Building Carpet and Flooring, New Bridge Signage, New Christmas Decorations, and the new playscape.

The St. Charles District Library is inquiring on a façade grant for an exterior mural. Aue suggested bringing the idea to the D.D.A. for clarification. The D.D.A. believes this could be submitted in the form of a grant application for further review.

The D.D.A. discussed the food trucks for the Old-Fashioned Christmas Parade, a pizza party given for best float, the free entry for the parade, a possible gingerbread competition, \$1,300 raised for bike purchases, 15 trees still available, and the tree lighting events.

The December 1, 2023 D.D.A. meeting will be call to order at 7:45 a.m., to accommodate the new academic start times for members with children, for the month of December on a trial basis.

Benson suggested the art classes helping to decorate downtown. Aue will meet with downtown businesses to gauge interest.

Meeting adjourned at 8:09 am. Motion by Kline, second by Ginderske. Motion carried.

Respectfully,

Hartmann Aue