



Village of ST. CHARLES

February 27, 2023

To: President Tithof, Pro tempore Nesbit, and Councilmembers:

According to Phillip Swagel, Director of the Congressional Budget Office (CBO), “the current assessment, economic growth will probably be slower in 2023 than the agency projected in May 2022, reflecting recent developments (including higher interest rates), and faster in 2024, as the economy recovers. Rates of unemployment, inflation, and interest will probably be higher over the next two years than CBO projected in May 2022. Slower economic growth and higher rates of unemployment, inflation, and interest increase federal deficits and debt.” This is a major concern for state and local governments as the federal government will see much weaker growth, increased inflation across all sectors causing short- and long-term interest rates to be higher, and continued supply chain disruptions. The Fiscal Year (FY) 2023-2024 Village Budget totaling \$3,847,138 is finalized and balanced in accordance with the Uniform Budgeting and Accounting Act, P.A. 2 of 1968. The general fund is \$1,474,667, with additional use of fund balance for Village Projects. Property taxes are anticipated to see a slight uptick, and this budget conservatively estimates a 1.7% increase. Our constitutional and statutory revenue sharing from the state of Michigan marginally increased by \$3,411, or 1.3%. This is good news as earlier projections showed a 3.4% decrease or \$8,617 less than Fiscal Year 2022-2023. We will continue to live within our means and remain fiscally pragmatic as this budget reflects. The Fiscal Year 2023-2024 budget is fiscally cautious, yet filled with historic spending due to conservative budgeting and underspending our budgets in previous years.

Infrastructure:

This budget includes the largest infrastructure investment the Village has seen in over a decade, perhaps ever. The proposed water main improvements would consist of replacing 4” and 6” cast iron water mains from the 1940s with 6” and 8” PVC. The existing cast iron water mains are past their typical life expectancies and are experiencing water main breaks. The proposed water main improvements for the Village of St. Charles consists of approximately 11,100 lineal feet of 6” and 8” PVC water main and reconnecting existing water service leads. The total project cost is estimated at \$3.6 million. In conjunction with the Phase I Water System Improvements, a MDOT Category B Grant has been awarded to complete road work on E. Belle Avenue, Clinton Steet, and Hosmer Street. For reference, the Category B program was created and designed as a stop gap measure to provide additional road funding to the smallest communities in Michigan, particularly those with limited ability to fund road projects. This Category B Grant will provide the Village with \$250,000 of additional funding for participating roadwork items. The Village was 1 of 16 communities to receive this grant in 2023. This infrastructure project comes on the heels of a \$397,083 Drinking Water System Asset Management Plan completed in 2022. Infrastructure, as well as pension liabilities, have been long ignored throughout the United States, in St. Charles, Michigan we are facing the problems head on and making the tough decisions for a more solid economic foundation, rather than waiting for a bail out. For instance, Bloomberg Law quoting “Equable,” a New York based nonprofit, reports, “the United States state and local pension shortfall of unfunded liabilities hit \$1.45 trillion in 2022.”

Long-term liabilities:

Speaking of pension liabilities, the FY 2023-2024 budget proposed continues a dedicated commitment to fiscal responsibility in paying down our long-term liabilities. In previous years, the Village was required to submit a corrective action plan to the state of Michigan regarding pension liabilities. This budget includes \$294,415 towards our MERS outstanding liabilities and over \$48,000 towards our Other Post-Employment Benefits

(OPEB). The most recent audit shows the Village's net position as a percentage of the total pension liability increased 8.77%, bringing the Village up to 75.05% funded. By 2033, the Village pension liabilities should be 100% funded. As for the OPEB liabilities, the Village has capped future retirees with a stipend towards a Health Savings Account (HSA), and require anyone eligible for Medicare to switch to a supplemental plan through our carrier rather than providing primary coverage. When I arrived in St. Charles, OPEB was funded at a meager 5.19%, and in three years of the annual surplus policy and dedicated attention, we are up to a more respectable 23.89%. **We are paying the promises made to past employees while analyzing the long-term ramifications and laying a strong economic foundation. The future will likely require shared sacrifice from all full-time employees.**

Employees:

This proposal includes a modest 2% wage increase for all non-union employees. This budget does not include an increase for the Village Manager as previously negotiated. Our dedicated employees have adapted, overcome, and excelled during a difficult period of Covid and beyond. They have continued to provide excellent customer service while fulfilling our roles to the citizens of St. Charles. This budget also proposes \$48,763 for Conferences and Workshops, as well as Membership Dues to local, state, and federal organizations, so that our Clerk, Treasurer, Public Works, and Police Department employees have an opportunity to learn from other municipalities, organizations, and associations, **with the expectation of finding common sense solutions that will deliver real results for the hardworking taxpayers of St. Charles. We want to be the most effective and efficient employees of any village statewide.**

Capital Improvements

Due to financial prudence, \$112,000 has been proposed to upgrade Coal Miners' Park with a new playscape. A 50% match, towards \$50,000 from the Saginaw Community Foundation (SCF) was awarded in 2019, to be utilized this year. The Village did not have the matching funds at the time, but we are now in the position to put our share towards this wonderful upgrade towards the village park system. We are analyzing options to the purchase of a new pickup truck. We budgeted for this last year, but due to a \$9,000 change in dealer pricing we declined the contract. We will seek Sourcewell competitive bid pricing to see if we can come to an agreement for a truck this year. Obviously, supply chain disruptions have caused difficult times upon the motor industry, and we understand that, but we believe a contract should be honored. I hope to have good news on this in the very near future. The façade improvement program, which has seen some wonderful upgrades to downtown businesses is continued at an increased funding level of \$23,000 for our DDA district to revitalize downtown. We budgeted an additional \$20,000 for attractiveness and improving image with marketing and special event sponsorship like the Old-Fashioned Christmas Parade and STC Hometown Days.

This budget provides a balanced approach to investing in our employees, continuing to pay off our long-term liabilities, and providing fundamental services to the taxpayers with scarce resources. This budget provides the Village the tools necessary to continue to make St. Charles a great place to live, work, and play.

Yours in service,



Hartmann F. Aue
Village Manager

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
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101 - GENERAL FUND

ESTIMATED REVENUES

Dept 000

403.000	PROPERTY TAXES	495,000	495,000	533,925
403.001	PERSONAL PROP TAX REPLACEMENT	100,000	108,281	108,000
500.000	BUILDING PERMITS	5,000	10,980	5,000
528.000	OTHER FEDERAL GRANTS	99,226	99,622	99,226
543.000	POLICE TRAINING	500	500	500
573.000	METRO ACT	9,567	9,771	9,567
575.000	STATE REV SHAR-CVTRS	40,439	0	42,864
578.000	STATE REV SHAR-CONSTITUTIONAL	190,135	217,941	217,516
609.000	COLLECTION FEES	5,000	6,352	5,000
617.000	PAVILION RENT	2,750	2,940	2,750
627.000	COPY MACHINE INCOME	90	48	90
628.000	REFUSE COLLECTION	143,843	143,843	142,221
660.000	ORDINANCE FINES	1,225	1,132	1,225
664.000	INTEREST INCOME	1,800	2,300	1,800
668.000	RENT-SPRINT PCS	14,200	14,200	14,200
670.000	CABLE TV	13,044	13,044	13,044
674.000	SCF PARK GRANT	0	0	50,000
675.000	CONTRIBUTION	500	1,000	500
675.004	FARMERS' MARKETPLACE	2,400	2,012	2,400
676.000	TRANSFER FROM MAJOR	0	0	20,000
676.007	TRANSFER FROM DDA	14,000	14,000	14,000
694.000	MISCELLANEOUS	500	5,835	500
695.000	UNDESIGNATED FUND BALANCE	0	0	190,339
TOTAL ESTIMATED REVENUES		1,139,219	1,148,801	1,474,667

Dept 101 - VILLAGE COUNCIL

702.000	WAGES	3,770	3,770	3,770
715.000	FICA	300	300	300
727.000	SUPPLIES-O	100	55	100
821.000	CONFERENCES & WORKSHOPS	2,000	115	2,000
Totals for dept 101 - VILLAGE COUNCIL		6,170	4,240	6,170

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
101 - GENERAL FUND				
Dept 170 - OFFICE				
702.000	WAGES	11,704	14,045	11,938
702.001	WAGES-ADMIN	16,573	19,888	18,751
715.000	FICA	2,164	2,596	2,348
719.000	HEALTH/EYE/DENTAL INSURANCE	12,957	12,957	14,115
720.000	LIFE/DISABILITY INSURANCE	561	561	581
724.000	WORKER'S COMP	183	79	200
727.000	SUPPLIES-O	400	518	400
728.000	OTHER SUPPLIES	2,152	2,152	2,500
730.000	POSTAGE	2,750	4,167	2,750
731.000	MERS PENSION SURPLUS FUND	12,000	24,781	12,000
735.000	PENSION PLAN EXPENDITURES	6,500	6,597	7,500
737.000	OTHER POST EMPLOYMENT BENEFITS	12,500	25,280	2,500
806.000	AUDIT	1,212	1,212	1,212
818.000	CONTR SERVICES	3,000	3,000	3,000
820.000	MEMBERSHIPS & DUES	5,859	7,000	6,310
821.000	CONFERENCES & WORKSHOPS	599	200	599
826.000	LEGAL FEES	5,000	3,420	5,000
901.000	NEWSPAPER NOTICES	3,000	2,000	3,000
914.000	INSURANCE	5,214	5,214	5,214
934.000	REPAIRS & MTCE	200	200	200
942.001	COMP SUPPLIES	400	1,275	400
942.002	COMP MTCE	5,453	8,057	6,485
964.005	CASH OVER/SHORT	0	8	0
Totals for dept 170 - OFFICE		110,381	145,207	107,003

Dept 215 - CLERK

702.000	WAGES	5,077	5,077	5,178
715.000	FICA	389	389	397
719.000	HEALTH/EYE/DENTAL INSURANCE	2,097	2,097	2,306
720.000	LIFE/DISABILITY	81	81	87
735.000	PENSION PLAN EXPENDITURES	3,082	3,082	3,506
737.000	OTHER POST EMPLOYMENT BENEFITS	2,000	2,000	2,000
818.000	CONTR SERVICES	500	0	500
Totals for dept 215 - CLERK		13,226	12,726	13,974

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
101 - GENERAL FUND				
Dept 253 - TREASURER				
702.000	WAGES	4,993	5,035	5,093
715.000	FICA	382	382	390
719.000	HEALTH/EYE/DENTAL INSURANCE	2,645	2,645	2,928
720.000	LIFE/DISABILITY INS	127	127	136
727.000	SUPPLIES-O	3,200	237	3,200
735.000	PENSION PLAN EXPENDITURES	34,685	37,209	37,209
818.000	CONTR SERVICES	2,944	2,609	2,929
Totals for dept 253 - TREASURER		48,976	48,244	51,885
Dept 265 - VILLAGE HALL & GROUNDS				
702.012	CUSTODIAL WAGES	4,823	4,363	4,823
715.000	FICA	369	334	369
818.000	CONTR SERVICES	1,648	860	1,662
853.000	TELEPHONE	3,168	3,011	3,258
914.000	INSURANCE	1,539	1,539	1,539
914.001	FLOOD INSURANCE	1,498	1,134	1,134
928.000	UTILITIES	12,000	9,000	9,128
934.000	REPAIRS & MTCE	6,500	2,000	10,000
Totals for dept 265 - VILLAGE HALL & GROUNDS		31,545	22,241	31,913

Dept 269 - OTHER VILLAGE PROPERTY

702.000	WAGES	17,719	12,000	22,527
702.012	WAGES- CUSTODIAL WAGES BARN	600	600	600
715.000	FICA	1,356	758	1,724
719.000	HEALTH/EYE/DENTAL INSURANCE	7,648	7,648	8,248
720.000	LIFE/DISABILITY INSURANCE	343	343	531
724.000	WORKER'S COMP	1,312	369	1,667
735.000	PENSION PLAN EXPENDITURES	77,565	88,343	75,000
740.000	OPERATING SUPP	200	200	200
744.000	UNIFORMS & CLOTHING ALLOWANCE	1,600	1,600	1,600
818.000	CONTR SERVICES	3,253	6,219	3,786
914.000	INSURANCE	3,008	3,008	3,008
926.000	STREET & TRAFFIC LIGHTS	24,658	17,000	24,658
928.000	UTILITIES	11,542	11,500	11,542
934.000	REPAIRS & MTCE	600	500	10,028
934.001	DPW BUILDING MTCE	4,300	1,500	3,600
943.000	EQUIPMENT RENTAL	84,839	2,871	64,000
944.000	HYDRANT RENTAL	200	200	200
Totals for dept 269 - OTHER VILLAGE PROPERTY		240,743	154,659	232,919

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
101 - GENERAL FUND				
Dept 300 - POLICE DEPARTMENT				
702.000	WAGES	107,544	110,249	110,684
702.008	PART-TIME WAGES	55,236	18,800	50,000
702.009	OVERTIME WAGES	7,500	3,673	10,000
702.010	COURT-PROSECUTOR WAGES	750	200	750
715.000	FICA	11,353	10,000	11,720
719.000	HEALTH/EYE/DENTAL INSURANCE	36,111	36,111	41,799
720.000	LIFE/DISABILITY INSURANCE	1,759	1,759	1,642
724.000	WORKER'S COMP	7,265	2,443	3,000
727.000	SUPPLIES-O	1,100	500	1,100
735.000	PENSION PLAN EXPENDITURES	103,000	99,205	102,000
737.000	OTHER POST EMPLOYMENT BENEFITS	14,500	14,500	17,120
740.000	OPERATING SUPP	1,500	500	1,150
744.000	UNIFORMS & CLOTHING ALLOWANCE	1,250	791	1,250
744.001	UNIFORM CLEANING ALLOWANCE	1,250	738	1,250
818.000	CONTR SERVICES	2,000	835	4,000
820.000	MEMBERSHIPS & DUES	1,500	1,569	1,500
821.000	CONFERENCES & WORKSHOPS	1,200	1,046	2,200
821.002	302 FUNDS TRAINING	600	600	250
826.000	LEGAL FEES	1,000	1,368	1,000
853.000	TELEPHONE	1,957	1,957	2,047
855.000	CENTRAL DISPATCH	3,000	3,000	9,200
868.000	GAS & OIL	3,600	5,918	4,800
914.000	INSURANCE	13,033	12,826	13,033
934.000	REPAIRS & MTCE	5,000	2,500	37,350
970.000	CAPITAL OUTLAY	10,000	38,762	0
Totals for dept 300 - POLICE DEPARTMENT		393,008	369,850	428,845
Dept 371 - BUILDING INSPECTION				
702.004	BUILDING INSPECTION	10,001	12,650	15,549
715.000	FICA	766	968	1,190
964.000	MISC	1,500	144	1,500
Totals for dept 371 - BUILDING INSPECTION		12,267	13,762	18,239
Dept 485 - TRANSFERS				
969.004	ECOLOGY DONATION	1,000	1,000	1,000
969.005	TRANSFER TO MAJOR	35,000	35,000	30,000
969.006	TRANSFER TO FUND EQUITY	0	125,183	0
969.008	TRANSFER TO WATER	0	0	198,452
Totals for dept 485 - TRANSFERS		36,000	161,183	229,452

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
101- GENERAL FUND				
Dept 525 - REFUSE COLLECTION				
818.000	CONTR SERVICES	143,843	143,843	142,221
818.006	DUMPSTER	2,600	2,400	2,600
Totals for dept 525 - REFUSE COLLECTION		146,443	146,243	144,821
Dept 691 - PARKS & RECREATION				
702.000	WAGES	17,709	21,424	22,527
702.009	OVERTIME WAGES	1,600	212	1,724
702.013	PARK COMMITTEE FEES	275	275	275
715.000	FICA	1,329	1,643	1,329
719.000	HEALTH/EYE/DENTAL INSURANCE	7,648	6,374	7,987
720.000	LIFE/DISABILITY INSURANCE	343	368	531
724.000	WORKER'S COMP	1,356	613	1,667
740.000	OPERATING SUPP	2,880	3,200	3,000
818.007	DUMPSTERS-PARK	1,000	1,000	1,235
880.000	COMMUNITY PROMOTION	414	250	1,250
914.000	INSURANCE	1,075	1,075	1,075
928.000	UTILITIES	4,680	4,000	4,680
934.000	REPAIRS & MTCE	3,000	3,500	2,400
943.000	EQUIPMENT RENTAL	15,700	17,035	25,000
970.000	CAPITAL OUTLAY	19,001	0	112,166
Totals for dept 691 - PARKS & RECREATION		78,010	60,969	186,846
Dept 700 - STC FARMERS' MARKETPLACE				
702.008	PART-TIME WAGES	650	550	650
820.000	MEMBERSHIPS & DUES	155	150	155
964.000	MISC	850	677	850
Totals for dept 700 - STC FARMERS' MARKETPLACE		1,655	1,377	1,655
Dept 801 - PLANNING COMMISSION				
702.000	WAGES	1,000	1,000	1,000
715.000	FICA	100	100	100
970.000	CAPITAL OUTLAY	19,500	7,000	19,650
Totals for dept 801 - PLANNING COMMISSION		20,600	8,100	20,750

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
101- GENERAL FUND				
Dept 805 - BOARD OF APPEALS				
702.000	WAGES	175	0	175
715.000	FICA	20	0	20
Totals for dept 805 - BOARD OF APPEALS		195	0	195
TOTAL APPROPRIATIONS		1,139,219	1,148,801	1,474,667

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
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202 - MAJOR STREET FUND

ESTIMATED REVENUES

Dept 000

546.000	STATE SHARED REV-ACT 51	212,303	212,109	220,872
664.000	INTEREST INCOME	1,200	676	1,200
676.001	TRANSFER FROM GENERAL	35,000	35,000	30,000
TOTAL ESTIMATED REVENUES		248,503	247,785	252,072

Dept 446 - DRAINAGE

702.011	WAGES-DRAINAGE	6,550	2,500	7,897
715.000	FICA	502	186	603
719.000	HEALTH/EYE/DENTAL INSURANCE	2,843	2,843	2,979
720.000	LIFE/DISABILITY INSURANCE	136	136	196
724.000	WORKER'S COMP	485	0	583
740.000	OPERATING SUPP	2,628	0	600
943.000	EQUIPMENT RENTAL	13,000	1,700	13,000
Totals for dept 446 - DRAINAGE		26,144	7,365	25,858

Dept 449 NON-MOTORIZED (ACT 51)

702.000	WAGES	1,200	484	1,200
715.000	FICA	300	38	300
740.000	OPERATING SUPPLIES	150	102	150
943.000	EQUIPMENT RENTAL	150	299	150
Totals for dept 449 - NON-MOTORIZED (ACT 51)		1,800	923	1,800

Dept 451 - CONSTRUCTION

818.000	CONTR SERVICES	2,984	0	2,984
818.001	ENGINEERING	200	0	1,200
967.000	CONSTRUCTION	19,500	0	12,000
Totals for dept 451 - CONSTRUCTION		22,684	0	16,184

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
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202 - MAJOR STREET FUND

Dept 463 - ROUTINE MAINTENANCE

702.000	WAGES	17,179	21,000	20,665
715.000	FICA	1,315	1,600	1,581
719.000	HEALTH/EYE/DENTAL INSURANCE	7,458	7,458	7,812
720.000	LIFE/DISABILITY INSURANCE	357	357	513
724.000	WORKER'S COMP	1,272	922	1,530
735.000	PENSION PLAN EXPENDITURES	18,000	18,000	9,000
737.000	OTHER POST EMPLOYMENT BENEFITS	2,500	2,500	2,500
740.000	OPERATING SUPP	4,807	2,000	5,000
818.000	CONTR SERVICES	1,236	1,600	1,425
943.000	EQUIPMENT RENTAL	8,000	26,600	8,000
970.000	CAPITAL OUTLAY	12,000	1,600	19,000
Totals for dept 463 - ROUTINE MAINTENANCE		74,124	83,637	77,026

Dept 474 - TRAFFIC CONTROL

740.000	OPERATING SUPP	404	404	500
Totals for dept 474 - TRAFFIC CONTROL		404	404	500

Dept 478 - WINTER MAINTENANCE

702.000	WAGES	17,179	10,000	20,665
702.009	OVERTIME WAGES	500	1,200	0
715.000	FICA	1,315	800	1,581
719.000	HEALTH/EYE/DENTAL INSURANCE	7,458	7,458	7,812
720.000	LIFE/DISABILITY INSURANCE	357	357	513
724.000	WORKER'S COMP	1,272	0	1,530
735.000	PENSION PLAN EXPENDITURES	18,000	18,000	9,000
737.000	OTHER POST EMPLOYMENT BENEFITS	2,500	2,500	2,500
740.000	OPERATING SUPP	3,616	2,000	4,255
943.000	EQUIPMENT RENTAL	3,000	7,400	6,400
Totals for dept 478 - WINTER MAINTENANCE		55,197	49,715	54,256

Dept 482 - ADMINISTRATION

702.001	WAGES-ADMIN	11,855	12,400	7,126
715.000	FICA	907	950	546
719.000	HEALTH/EYE/DENTAL INSURANCE	4,106	4,106	4,435
720.000	LIFE/DISABILITY INSURANCE	241	241	247
724.000	WORKER'S COMP	76	0	86
806.000	AUDIT	275	275	275
Totals for dept 482 - ADMINISTRATION		17,460	17,972	12,715

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
202 - MAJOR STREET FUND				
Dept 485 - TRANSFERS				
969.001	TRANSFER TO LOCAL	35,940	35,940	43,733
969.006	INCREASE TO FUND EQUITY	14,750	51,829	0
969.008	TRANSFER TO GENERAL	0	0	20,000
Totals for dept 485 - TRANSFERS		50,690	87,769	63,733
TOTAL APPROPRIATIONS		248,503	247,785	252,072

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
203 - LOCAL STREET FUND				
ESTIMATED REVENUES				
Dept 000				
546.000	STATE SHARED REV-ACT 51	87,978	87,894	87,221
664.000	INTEREST INCOME	500	269	500
676.002	TRANSFER FROM MAJOR	36,940	35,940	43,733
TOTAL ESTIMATED REVENUES		125,418	124,103	131,454
Dept 446 - DRAINAGE				
702.011	WAGES-DRAINAGE	5,312	4,347	6,391
715.000	FICA	407	330	489
719.000	HEALTH/EYE/DENTAL INSURANCE	2,306	2,258	2,416
720.000	LIFE/DISABILITY INSURANCE	111	121	159
724.000	WORKER'S COMP	394	0	473
740.000	OPERATING SUPP	5,000	0	5,511
943.000	EQUIPMENT RENTAL	9,000	3,578	5,000
Totals for dept 446 - DRAINAGE		22,530	10,634	20,439
Dept 449 NON-MOTORIZED (ACT 51)				
702.000	WAGES	1,500	429	1,500
715.000	FICA	500	33	500
740.000	OPERATING SUPPLIES	1,300	102	1,300
943.000	EQUIPMENT RENTAL	2,957	110	2,200
Totals for dept 449 - NON-MOTORIZED (ACT 51)		6,257	674	5,500
Dept 463 - ROUTINE MAINTENANCE				
702.000	WAGES	18,406	20,388	22,141
715.000	FICA	1,408	1,549	1,694
719.000	HEALTH/EYE/DENTAL INSURANCE	7,990	7,990	8,370
720.000	LIFE/DISABILITY INSURANCE	382	418	549
724.000	WORKER'S COMP	1,362	923	1,639
740.000	OPERATING SUPP	1,800	1,800	1,800
818.000	CONTR SERVICES	2,000	2,304	3,734
943.000	EQUIPMENT RENTAL	5,000	24,160	3,900
Totals for dept 463 - ROUTINE MAINTENANCE		38,348	59,532	43,827
Dept 474 - TRAFFIC CONTROL				
702.000	WAGES	1,000	0	1,000
715.000	FICA	250	23	250
740.000	OPERATING SUPP	2,100	1,047	2,100
943.000	EQUIPMENT RENTAL	2,500	131	2,500
Totals for dept 474 - TRAFFIC CONTROL		5,850	1,201	5,850

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
203 - LOCAL STREET FUND				
Dept 478 - WINTER MAINTENANCE				
702.000	WAGES	17,179	11,329	20,665
702.009	OVERTIME WAGES	7,400	2,165	7,400
715.000	FICA	1,315	1,013	1,581
719.000	HEALTH INSURANCE	7,458	7,301	7,812
720.000	LIFE/DENTAL/DISABILITY INSURANCE	357	390	513
724.000	WORKER'S COMP	1,272	0	1,530
740.000	OPERATING SUPP	5,693	5,000	5,119
943.000	EQUIPMENT RENTAL	7,004	11,800	5,000
Totals for dept 478 - WINTER MAINTENANCE		47,678	38,998	49,620
Dept 482 - ADMINISTRATION				
702.001	WAGES-ADMIN	3,015	3,088	3,370
715.000	FICA	231	261	258
719.000	HEALTH INSURANCE	1,031	1,031	1,109
720.000	LIFE/DENTAL/DISABILITY INSURANCE	58	59	59
724.000	WORKER'S COMP	20	0	22
806.000	AUDIT	400	200	1,400
Totals for dept 482 - ADMINISTRATION		4,755	4,639	6,218
Dept 485 - TRANSFERS				
969.006	TRANSFER TO FUND EQUITY	0	8,425	0
Totals for dept 485 - TRANSFERS		0	8,425	0
TOTAL APPROPRIATIONS		125,418	124,103	131,454

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
204 - VILLAGE STREET MILLAGE FUND				
ESTIMATED REVENUES				
Dept 000				
403.000	PROPERTY TAXES	83,000	93,336	83,000
569.000	GRANT DUE FROM STATE	0	0	250,000
664.000	INTEREST INCOME	811	1,001	811
695.000	UNDESIGNATED FUND BALANCE	0	0	195,904
TOTAL ESTIMATED REVENUES		83,811	94,337	529,715
Dept 451 - CONSTRUCTION				
818.000	CONTR SERVICES	0	0	529,715
Totals for dept 451 - CONSTRUCTION		0	0	529,715
Dept 485 - TRANSFERS				
969.006	INCREASE TO FUND EQUITY	83,811	94,337	0
Totals for dept 485 - TRANSFERS		83,811	94,337	0
TOTAL APPROPRIATIONS		83,811	94,337	529,715

272 - BOATWORKS GRANT FUND

ESTIMATED REVENUES

Dept 000

664.000	INTEREST	1,000	379	1,000
694.000	INTERLOAN PAYMENT FROM WATER	20,000	20,000	20,000
TOTAL ESTIMATED REVENUES		21,000	20,379	21,000

Dept 485 - TRANSFERS

969.006	TRANSFER TO FUND EQUITY	21,000	20,379	21,000
Totals for dept 485 - TRANSFERS		21,000	20,379	21,000

TOTAL APPROPRIATIONS		21,000	20,379	21,000
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ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
394 - DOWNTOWN DEVELOPMENT AUTHORITY				
ESTIMATED REVENUES				
405.000	DDA CAPTURED TAXES	85,000	126,249	80,000
664.000	INTEREST INCOME	1,500	1,295	1,500
667.001	RENT-SEC OF STATE OFFICE	11,294	11,294	11,294
667.003	RENT-ADVANCED EYECARE	2,404	2,404	2,407
667.004	RENT-ARNOLD CHIROPRACTIC	12,015	12,015	13,609
667.006	RENT-STC COIN	4,961	4,849	4,968
694.000	MISCELLANEOUS	0	379	0
TOTAL ESTIMATED REVENUES		117,174	158,485	113,778
Dept 299 - EXPENSES				
702.001	WAGES-ADMIN	0	0	7,000
702.008	PART-TIME WAGES H.A.M.S.	10,000	1,525	8,000
702.012	CUSTODIAL WAGES	4,500	4,352	4,420
715.000	FICA	951	450	1,487
803.000	ADMIN EXPENSE	14,000	14,000	14,000
806.000	AUDIT	2,000	2,000	2,000
818.000	CONTR SERVICES	9,000	672	3,500
818.006	DUMPSTER	2,000	1,305	2,000
820.000	MEMBERSHIPS & DUES	1,000	1,125	1,000
880.001	DDA-COMMUNITY PROJECTS	20,753	46,000	23,700
914.000	INSURANCE	2,500	2,329	2,500
928.000	UTILITIES	11,458	10,382	11,500
934.000	REPAIRS & MTCE	15,012	14,847	4,600
943.000	EQUIPMENT RENTAL	7,500	1,725	5,500
970.000	CAPITAL OUTLAY	16,500	9,759	22,571
Totals for dept 299 - EXPENSES		117,174	110,471	113,778
Dept 485 - TRANSFERS				
969.006	INCREASE TO FUND EQUITY	0	48,014	0
Totals for dept 485 - TRANSFERS		0	48,014	0
TOTAL APPROPRIATIONS		117,174	158,485	113,778

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
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590 - SEWER FUND

ESTIMATED REVENUES

642.000	SEWER CHARGES	233,400	240,749	275,000
655.000	PENALTIES-UTILITY BILLS	3,200	4,402	3,200
664.000	INTEREST INCOME	2,000	1,911	2,000
TOTAL ESTIMATED REVENUES		238,600	247,062	280,200

Dept 485 - TRANSFERS

969.006	TRANSFER TO FUND EQUITY	0	72,774	0
Totals for dept 485 - TRANSFERS		0	72,774	0

Dept 540 - ADMINISTRATION

702.001	WAGES-ADMIN	20,800	22,898	22,177
715.000	FICA	1,592	1,743	1,697
719.000	HEALTH/EYE/DENTAL INSURANCE	11,554	11,544	12,660
720.000	LIFE/DISABILITY INSURANCE	469	471	490
724.000	WORKER'S COMP	135	0	145
727.000	SUPPLIES-O	500	140	500
806.000	AUDIT	2,200	2,200	2,200
818.000	CONTR SERVICES	37,819	1,260	36,892
820.000	MEMBERSHIPS & DUES	800	0	800
821.000	CONFERENCES & WORKSHOPS	500	310	500
853.000	TELEPHONE	100	0	100
Totals for dept 540 - ADMINISTRATION		76,469	40,566	78,161

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
590 - SEWER FUND				
Dept 550 - OPERATIONS & MAINTENANCE				
702.000	WAGES	11,884	27,396	13,903
702.009	OVERTIME WAGES	2,300	667	2,128
715.000	FICA	892	2,132	1,064
719.000	HEALTH/EYE/DENTAL INSURANCE	4,979	4,890	5,290
720.000	LIFE/DISABILITY INSURANCE	253	275	346
724.000	WORKER'S COMP	880	246	1,029
735.000	PENSION PLAN EXPENDITURES	24,200	24,200	24,200
737.000	OTHER POST EMPLOYMENT BENEFITS	6,859	6,859	6,859
740.000	OPERATING SUPP	12,500	12,961	12,500
818.000	CONTR SERVICES	15,000	11,071	15,000
914.000	INSURANCE	1,200	797	1,200
928.000	UTILITIES	9,500	6,130	5,178
934.000	REPAIRS & MTCE	59,184	25,647	60,332
943.000	EQUIPMENT RENTAL	12,500	10,451	53,010
Totals for dept 550 - OPERATIONS & MAINTENANCE		162,131	133,722	202,039
TOTAL APPROPRIATIONS		238,600	247,062	280,200

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
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591 - WATER FUND

ESTIMATED REVENUES

528.000	FEDERAL GRANTS-ARPA	0	0	198,452
569.000	STATE GRANTS- OTHER (DWAM)	161,345	188,335	0
642.001	WATER CHARGES-IN	474,430	479,083	516,430
642.002	WATER CHARGES-OUT	100,650	109,260	109,000
655.000	PENALTIES-UTILITY BILLS	3,500	10,660	3,500
664.000	INTEREST INCOME	1,250	291	1,250
671.000	HYDRANT RENTAL	200	200	200
694.000	MISCELLANEOUS	60	675	60
TOTAL ESTIMATED REVENUES		741,435	788,504	828,892

Dept 485 - TRANSFERS

969.013	INTERLOAN PYMT TO BOATWORKS	20,000	20,000	20,000
969.006	TRANSFER TO FUND EQUITY	0	80,988	0
Totals for dept 485 - TRANSFERS		20,000	100,988	20,000

Dept 540 - ADMINISTRATION

702.001	WAGES-ADMIN	49,029	53,807	52,372
702.006	SALARY-WATER BOARD REP	420	420	420
715.000	FICA	3,751	4,105	4,007
719.000	HEALTH/EYE/DENTAL INSURANCE	25,571	25,571	27,977
720.000	LIFE/DISABILITY INSURANCE	986	996	1,030
724.000	WORKER'S COMP	317	0	341
806.000	AUDIT	1,756	1,063	1,100
818.000	CONTR SERVICES	8,000	3,630	24,000
820.000	MEMBERSHIPS & DUES	19,000	15,153	25,000
821.000	CONFERENCES & WORKSHOPS	500	0	500
853.000	TELEPHONE	1,700	1,976	1,200
964.000	MISC	100	0	100
Totals for dept 540 - ADMINISTRATION		111,130	106,721	138,047

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
591 - WATER FUND				
Dept 550 - OPERATIONS & MAINTENANCE				
702.000	WAGES	34,083	46,792	38,684
702.005	METER READING	3,000	4,757	3,820
702.009	OVERTIME WAGES	3,100	4,091	2,625
715.000	FICA	2,608	4,287	2,960
719.000	HEALTH/EYE/DENTAL INSURANCE	14,798	14,602	15,565
720.000	LIFE/DISABILITY INSURANCE	756	823	1,010
724.000	WORKER'S COMP	2,523	430	2,863
735.000	PENSION PLAN EXPENDITURES	27,631	27,631	15,000
737.000	OTHER POST EMPLOYMENT BENEFITS	0	0	14,631
740.000	OPERATING SUPP	3,600	4,153	2,000
818.000	CONTR SERVICES	186,345	217,989	25,000
914.000	INSURANCE	2,098	1,226	1,975
928.000	UTILITIES	2,000	1,176	2,000
929.000	PURCHASED WATER	233,000	208,199	220,579
934.000	REPAIRS & MTCE	26,950	2,851	44,846
943.000	EQUIPMENT RENTAL	19,200	39,708	21,200
964.000	MISC	200	0	200
970.000	CAPITAL OUTLAY	38,871	0	245,000
970.001	CAPITAL OUTLAY - METERS	9,542	2,080	10,887
Totals for dept 550 - OPERATIONS & MAINTENANCE		610,305	580,795	670,845
TOTAL APPROPRIATIONS		741,435	788,504	828,892

ACCOUNT	DESCRIPTION	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 REQUESTED BUDGET
661 - EQUIPMENT FUND				
ESTIMATED REVENUES				
664.000	INTEREST INCOME	500	330	500
669.002	EQUIPMENT RENTAL	189,593	107,860	214,860
695.000	UNDESIGNATED FUND BALANCE	0	188,531	0
TOTAL ESTIMATED REVENUES		190,093	296,721	215,360
207.000	NOTES PAYABLE- DUMP TRUCK	28,000	30,202	29,000
993.000	INTEREST FOR DUMP TRUCK	2,202	656	2,000
TOTAL ESTIMATED LOAN PAYMENTS		30,202	30,858	31,000
Dept 299 - EXPENSES				
702.000	WAGES	31,560	34,796	38,248
702.001	WAGES-ADMIN	16,487	18,084	17,702
715.000	FICA	3,676	4,021	4,281
719.000	HEALTH/EYE/DENTAL INSURANCE	23,453	23,150	24,779
720.000	LIFE/DISABILITY INSURANCE	947	1,015	1,089
724.000	WORKER'S COMP	2,442	308	2,945
740.000	OPERATING SUPP	3,550	263	4,600
806.000	AUDIT	1,650	1,650	1,650
868.000	GAS & OIL	9,616	16,071	28,000
914.000	INSURANCE	6,010	5,232	6,010
934.000	REPAIRS & MTCE	25,000	14,870	21,675
970.000	CAPITAL OUTLAY	35,500	146,403	33,381
Totals for dept 299 - EXPENSES		159,891	265,863	184,360
Dept 485 - TRANSFERS				
969.006	TRANSFER TO FUND EQUITY	0	0	0
Totals for dept 485- TRANSFERS		0	0	0
TOTAL APPROPRIATIONS		190,093	296,721	215,360
ESTIMATED REVENUES- ALL FUNDS		2,905,253	3,126,177	3,847,138
APPROPRIATIONS- ALL FUNDS		2,905,253	3,126,177	3,847,138
NET OF REVENUES/APPROPRIATIONS- ALL FUNDS		0	0	0

RESOLUTION #23-6

To Amend the 2022-2023 Fiscal Year Budget

BE IT RESOLVED by the President and Village Council of the Village of St. Charles, Michigan, that the budget for the Village of St. Charles for the fiscal year commencing April 1, 2022 and terminating March 31, 2023 be amended as follows:

Section 1: Fund amount limits by Department:

	REVENUES		EXPENSES	
	ORIGINAL BUDGET	AMENDED BUDGET	ORIGINAL BUDGET	AMENDED BUDGET
GENERAL FUND:				
Village Council			6,170	4,240
Office			110,381	145,207
Clerk			13,226	12,726
Treasurer			48,976	48,244
Village Hall & Grounds			31,545	22,241
Other Village Property			240,743	154,659
Police Department			393,008	369,850
Building Inspection			12,267	13,762
Transfers			36,000	161,183
Refuse Collection			146,443	146,243
Parks & Recreation			78,010	60,969
Farmers' Marketplace			1,655	1,377
Planning Commission			20,600	8,100
Board of Appeals			195	-
Total General Fund	1,139,219	1,148,801	1,139,219	1,148,801
MAJOR STREET FUND:				
Drainage			26,144	7,365
Non-Motorized (Act 51)			1,800	923
Construction			22,684	-
Routine Maintenance			74,124	83,637
Traffic Control			404	404
Winter Maintenance			55,197	49,715
Administration			17,460	17,972
Transfers			50,690	87,769
Total Major Street Fund	248,503	247,785	248,503	247,785
LOCAL STREET FUND:				
Drainage			22,530	10,634
Non-Motorized (Act 51)			6,257	674
Routine Maintenance			38,348	59,532
Traffic Control			5,850	1,201
Winter Maintenance			47,678	38,998
Administration			4,755	4,639
Transfers			-	8,425
Total Local Street Fund	125,418	124,103	125,418	124,103

Page Two

Resolution #23-6

Amending the 2022-2023 Fiscal Year Budget

	REVENUES		EXPENSES	
	ORIGINAL BUDGET	AMENDED BUDGET	ORIGINAL BUDGET	AMENDED BUDGET
VILLAGE STREET FUND:	83,811	94,337	83,811	94,337
BOATWORKS GRANT FUND	21,000	20,379	21,000	20,379
D.D.A. FUND:	117,174	158,485	117,174	158,485
SEWER FUND:				
Administration			233,400	240,749
Operations & Maintenance			3,200	4,402
Transfer			2,000	1,911
Total Sewer Fund:	238,600	247,062	238,600	247,062
WATER FUND:				
Administration			111,130	106,721
Operations & Maintenance			610,305	580,795
Debt Service			-	-
Transfer			20,000	100,988
Total Water Fund:	741,435	788,504	741,435	788,504
EQUIPMENT FUND:	190,093	296,721	190,093	296,721
TOTAL BUDGET:	2,905,253	3,126,177	2,905,253	3,126,177

Section 2: Approval of Budget:

Attached as a permanent record and by reference is hereby adopted: 2022-2023 Fiscal Year Amended Budget.

BE IT SO RESOLVED this 8th day of March, 2023.

Ayes: _____ Nays: _____ Absent: _____

APPROVED: _____
Edgar Tithof, Village President

ATTEST: _____
Jennifer L. Rosser-Nesbit, Village Clerk

Resolution #23-7**General Appropriations Act To Adopt the 2023-2024 Fiscal Year Budget**

BE IT RESOLVED by the President and Village Council of the Village of St. Charles, Michigan, that the budget for the Village of St. Charles for the fiscal year commencing April 1, 2023 and terminating March 31, 2024 be adopted as follows, by function/department total in the General Fund and by Fund total in all other funds:

Section 1: General Appropriations

		REVENUES	EXPENSES
GENERAL FUND:			
	Real Property Taxes	533,925	
	Personal Property Tax Reimb.	108,000	
	State Shared Revenue	260,380	
	Other	348,023	
	Transfers	34,000	
	Use of Fund Equity	190,339	
	TOTAL GENERAL FUND REVENUE	1,474,667	
Function/Department:			
General Government	Village Council		6,170
	Planning Commission		20,750
	Board of Appeals		195
	Office		107,003
	Clerk		13,974
	Treasurer		51,885
	General Government Total:		199,977
Public Works	Village Hall & Grounds		31,913
	Other Village Property		232,919
	Parks & Recreation		186,846
	Refuse Collection		144,821
	Public Works Total:		596,499
Public Safety	Police Department		428,845
	Building Inspection		18,239
	Public Safety Total:		447,084
OTHER	Farmers' Marketplace		1,655
	Transfers		229,452
	Other Total:		231,107
	Total General Fund	1,474,667	1,474,667

MAJOR STREET FUND:		
Drainage		25,858
Non-Motorized		1,800
Construction		16,184
Routine Maintenance		77,026
Traffic Control		500
Winter Maintenance		54,256
Administration		12,715
Transfers		63,733
	Total Major Street Fund	252,072

Resolution #23-7

Adopting the 2023-2024 Fiscal Year Budget

REVENUES**EXPENSES****LOCAL STREET FUND:**

Drainage		20,439
Non-Motorized		5,500
Routine Maintenance		43,827
Traffic Control		5,850
Winter Maintenance		49,620
Transfers		0
Administration		6,218
Total Local Street Fund	131,454	131,454

VILLAGE STREET MILLAGE FUND:

Property Tax	83,000	
Interest Revenue	811	
Grant Due from State	250,000	
Undesignated Fund Balance	195,904	
Construction		529,715
Increase to Fund Equity		0
	529,715	529,715

BOATWORKS GRANT FUND:

Interloan Payment from Water	20,000	
Interest Revenue	1,000	
Increase to Fund Equity		21,000
	21,000	21,000

D.D.A. FUND:

	113,778	113,778
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SEWER FUND:

Administration		78,161
Operations & Maintenance		202,039
Transfers		0
Total Sewer Fund:	280,200	280,200

WATER FUND:

Administration		138,047
Operations & Maintenance		670,845
Transfers		20,000
Total Water Fund:	828,892	828,892

EQUIPMENT FUND:

Total Equipment Fund:	215,360	215,360
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Resolution #23-7

Adopting the 2023-2024 Fiscal Year Budget

	<u>REVENUES</u>	<u>EXPENSES</u>
TOTAL BUDGET:	3,847,138	3,847,138

BE IT FURTHER RESOLVED that the Village Manager as Chief Administrative Officer may, without prior Council approval, make transfers at his sole discretion within each operation center to address any operational deficiencies granted that those transfers do not exceed the limits of council-approved totals by function/department in the General Fund and by Fund total in all other funds:

Section 2: Approval of Budget:

Attached as a permanent record and by reference is hereby adopted the document: "2023-2024 Fiscal Year Budget" which includes a 12.8029 Village Operating Millage and a 2.1971 Village Street Fund Millage for a total of 15 mills.

BE IT SO RESOLVED this 8th day of March, 2023.

Ayes: _____ Nays: _____ Absent: _____

APPROVED: _____

Edgar Tithof, Village President

ATTEST: _____

Jennifer Rosser-Nesbit, Village Clerk

