

**Downtown Development Authority
Minutes of the Regular Meeting
December 2, 2022**

Meeting called to order at 7:30 am by Kathy Westervelt.

Members present: Kelly Cornford, Victoria Devereaux, John Gerber, Pam Ginderske, Joe Kline, Kathy Westervelt, Lorie Willie and Karen Wood.

Members absent: None.

Others Present: Hartmann Aue, Nicole Risch and Edgar Tithof.

There were two adjustments to the agenda to add New Business D. Light Bulbs Quote and E. Appointment.

Motion by Kline, second by Ginderske to accept the agenda as amended. Motion carried.

Motion by Ginderske, second by Kline to approve the payment of claims. Motion carried.

Motion by Wood, second by Ginderske to approve the November 4, 2022 Downtown Development Authority Minutes as presented. Motion carried.

Parks and Recreation, Planning Commission and Village Council minutes were accepted and filed.

A Façade Grant Application was submitted by The Strike Zone in the amount of \$2,750 for new signage.

Motion by Willie, second by Kline to approve the Façade Grant Application submitted by The Strike Zone in the amount of \$2,750. Motion carried.

The museum would like to bring the flag pole downtown from its former building located at 603 Chesaning Street. An estimate of \$1,900 from Cornford Electric to install two flood lights controlled by an eye to light up the 30 feet flag pole was received.

Motion by Gerber, second by Wood to approve the quote in the amount of \$1,900 from Cornford Electric. Motion carried.

Over the past couple years, the trash receptacles have been slowly being replaced as they were hideous and outdated. 7 new receptacles are left to be updated total.

Motion by Westervelt, second by Willie to approve the purchase of 3 new trash receptacles. Motion carried.

A quote for light bulbs by Wirostek in the amount of \$440 was received to replace the light bulbs on the Bad River bridges.

Motion by Gerber, second by Ginderske to approve the quote from Wirostek in the amount of \$440 to replace the light bulbs on the Bad River bridges. Motion carried.

Nicole Risch and Regina Smith both submitted letters of interest for the vacant Downtown Development Authority seat. Nicole Risch is a local photographer and Regina Smith is our current Township Clerk as well as co-owner of S.O.S. Heating and Cooling with her husband here in St. Charles. Both Regina Smith and Nanette Pretzer rescinded their letters.

Motion by Cornford, second by Westervelt to appoint Nicole Risch to the vacant Downtown Development Authority seat. Motion carried.

There was no public comment.

Motion by Kline, second by Westervelt to adjourn the meeting at 8:00 am. Motion carried.

Respectfully,



Hartmann Aue