

**St. Charles Village Council**  
**Summary of Minutes of Regular Meeting**  
**March 10, 2021**

Meeting called to order at 7:00 PM with the Pledge of Allegiance by President Hoerner.

Members present: Harris, Hoerner, Nesbit, L. Theile and S. Theile.

Members absent: Dennis and Neumann.

Others present: Hartmann Aue, Julie Church, Scott Crofoot, Jean Fowler, Jeanne Marcello, LuAnne McNally, John Olson, Jennifer Rosser-Nesbit and Sue Tanney.

Motion by Nesbit, second by Harris to add Steve Harris' letter of interest for the Planning Commission under IX. New Business H. to the agenda. Motion carried.

There was no public comment.

John Olson joined via telephone to advise Council that the grants submitted to EGLE for the Drinking Water Asset Management Plans are currently being scored and more information will be available in April. EGLE received requests equaling 4 times more than the amount it has set aside to give away. Spicer has prepared two proposals for Council's consideration and review. The first #2017-15 Phase I Water System Improvements is for the USDA-RD grant and what Spicer will be doing for the Village. The second #2017-16 MDOT Category B Grant Application is to help the Village in obtaining a grant to assist in funding for the Fulton Street and Hosmer Street paving project.

Motion by L. Theile, second by Nesbit to approve agreement between owner and engineer for professional services 2017-15 Phase I Water System Improvements in the amount of \$183,000. Roll call vote: Dennis-absent; Harris=yes; Hoerner=yes; Nesbit=yes; Neumann- absent; L. Theile=yes; S. Theile=yes. Motion carried.

Motion by L. Theile, second by Nesbit to approve agreement between owner and engineer for professional services 2017-16 MDOT Category B Grant Application in the amount of \$1,000. Roll call vote: Dennis-absent; Harris=yes; Hoerner=yes; Nesbit=yes; Neumann- absent; L. Theile=yes; S. Theile=yes. Motion carried.

Motion by Nesbit, second by L. Theile to approve the February 10, 2021 Village Council minutes as presented. Motion carried.

Motion by Harris, second by S. Theile to approve the February 24, 2021 Village Council minutes as presented. Motion carried.

Motion by L. Theile, second by Harris to accept and file the commission and committee reports from Downtown Development Authority March 5, 2021, Parks and Recreation Committee February 17, 2021 and Planning Commission from February 18, 2021. Motion carried.

Motion by Nesbit, second by Harris to approve the payment of claims in the amount of \$130,504.79. Motion carried.

Motion by L. Theile, second by Nesbit to adjourn the regular meeting at 7:17 PM. Motion carried.

Motion by S. Theile, second by Harris to open the public hearing for the Truth in Taxation 2021/2022 Fiscal Year Budget at 7:17 PM. Motion carried.

Motion by L. Theile, second by S. Theile to approve Resolution 21-3 to establish an interfund loan from the Boatworks Grant Fund to the Water Fund for the payment of obligations of the Fulton and Hosmer Street water main replacement in the amount of \$100,000. This interfund loan is for Fiscal Year 2020/2021 and the loan amount of \$100,000 shall be paid in five installments of \$20,000 each beginning in FY 2022/2023. Roll call vote: Dennis-absent; Harris=yes; Hoerner=yes; Nesbit=yes; Neumann- absent; L. Theile=yes; S. Theile=yes. Motion carried.

Motion by Nesbit, second by S. Theile to approve Resolution 21-4 to amend the 2020/2021 Fiscal Year Budget. Roll call vote: Dennis-absent; Harris=yes; Hoerner=yes; Nesbit=yes; Neumann- absent; L. Theile=yes; S. Theile=yes. Motion carried.

Motion by S. Theile, second by Harris to approve Resolution 21-5 to adopt Fiscal Year 2021/2022 Budget. Roll call vote: Dennis-absent; Harris-yes; Hoerner-yes; Nesbit-yes; Neumann- absent; L. Theile-yes; S. Theile-yes. Motion carried.

Motion by Harris, second by Nesbit approve Resolution 21-6 to establish an interfund loan from the General Fund to the Major Fund for the payment of obligations of the Fulton and Hosmer Street water road replacement in the amount of \$100,000. This interfund loan is for Fiscal Year 2021/2022 and the loan amount of \$100,000 shall be paid in five installments of \$20,000 each beginning in FY 2023/2024. Roll call vote: Dennis-absent; Harris-yes; Hoerner-yes; Nesbit-yes; Neumann- absent; L. Theile-yes; S. Theile-yes. Motion carried.

Aue presented Council with his updates to the Capital Improvement Plan. The Capital Improvement Plan allows for the Downtown Development Authority Façade Grant to continue for another year, updates to the doors at the Goodrich Building, park concession stand update, more water main replacements, tree and sidewalk removal and replacement, memorial benches in the park and possibly a new police vehicle in the next two years.

Motion by Harris, second by Nesbit to adopt FY 2019/2020 to 2024/2025 Capital Improvement Plan updates as presented. Motion carried.

Aue presented the installment purchase agreement for the purchase of a 2022 International Dump truck in the amount of \$140,000. This 2022 dump would replace the older of the two dumps the Village currently owns a 1991. Aue has obtained financing from The State Bank for a tax exempt 5-year loan at an interest rate of 1.75%.

Motion by L. Theile, second by Nesbit to approve Resolution 21-7 authorizing the installment purchase agreement for 2022 International Dump in the amount of \$140,000. Roll call vote: Dennis-absent; Harris-yes; Hoerner-yes; Nesbit-yes; Neumann- absent; L. Theile-yes; S. Theile-yes. Motion carried.

There were no questions asked by the public during the public hearing.

Motion by S. Theile, second by Nesbit to close the public hearing for the Truth in Taxation 2021/2022 Fiscal Year at 7:35 PM. Motion carried.

Motion by Harris, second by Nesbit to resume the regular meeting at 7:36 PM. Motion carried.

Aue presented two letters of interest for the Planning Commission that has two current openings. The letters were from Steve Harris and Marie Roe who have been long time residents of St. Charles and have served the Village in capacity over the years. With the ordinance rewrite coming up it best to have a full board.

Motion by L. Theile, second by Nesbit to appoint Steve Harris and Marie Roe to the two vacant Planning Commission positions. Motion carried.

Aue presented the engagement letter from Bendzinski & Co. Municipal Finance Advisors to Council. The letter outlines what Council can expect from Bendzinski as the Village's financial advisor going forward with the USDA-RD grant process.

Motion by L, Theile, second by Nesbit to appoint Bendzinski & Co. to serve as the Village's Financial Advisor moving forward with USDA-RD applications. Motion carried.

Departmental reports from DPW, Police Department and Building Inspector/Code Enforcement were accepted and filed.

During public comment Aue updated Council that they will be working the ditching on Ithaca Road. He has reached out to the County to see if a drainage district could be established for that area if more work is needed. Aue also updated Council that the ORV signs will be up in spring.

Motion by L. Theile, second by Nesbit to adjourn the meeting at 7:52 PM. Motion carried.

Respectfully submitted,

Jennifer L. Rosser-Nesbit, Village Clerk