

**Downtown Development Authority
Minutes of the Regular Meeting
March 6, 2020**

Meeting called to order at 7:30 AM by Chairman Jim Delemeester.

Members present: Sue Bare, Julie Birchmeier, Bob Burns, Jim Delemeester, Kathy Westervelt, and Karen Wood

Members Absent: John Gerber, Pam Ginderske, Joe Kline

Others Present: Hartmann Aue, Victoria Devereaux, Richard Hoerner, Lorie Wille

No Adjustments to the Agenda.

Motion by Westervelt, second by Bare to approve the payment of claims in the amount of \$1,642.56. Motion carried.

Motion by Wood, second by Burns to approve the February 7, 2020 D.D.A. minutes as amended. Motion carried.

Delemeester appointed Julie Birchmeier and Karen Wood to review Façade Grant Program applications with President Hoerner and Executive Director Aue.

The DDA Budget for Fiscal Year 2020-2021 was reviewed and approved, with a motion by Wood, second by Bare. Motion carried.

Lorie Wille and Victoria Devereaux expressed interest in joining the DDA Board as soon as the opportunity would be available. Aue asked them to submit a letter of interest. Aue updated the board on decorative stop sign research, it is ongoing as he is looking for a less expensive company that is closer. The Goodrich Building parking lot now has lighting as Consumers completed the connection behind Style Trend. Bare's parking lot lighting will be completed next week should nothing disastrous occur. Consumers Energy pole discussions are ongoing. Aue believes a partnership will be formed, with volunteerism on their part, but it may include some costs, not to exceed \$4,000.

Dr. Kline's packet was not properly delivered, thus the absence. Wood's packet was also returned to the Village Office after it was delivered to the Cervini Home. Aue is looking into the matter. If necessary, DPW will be delivering packets going forward.

Motion by Westervelt, second by Wood to adjourn at 7:43 AM. Motion carried.

Respectfully submitted,
Hartmann Aue, DDA Executive Director