

**Downtown Development Authority
Minutes of the Regular Meeting
February 7, 2020**

Meeting called to order at 7:31 AM by Chairman Jim Delemeester.

Members present: Jim Delemeester, Sue Bare, Kathy Westervelt, Joe Kline, Pam Ginderske, Bob Burns, Karen Wood

Members Absent: Julie Birchmeier, John Gerber

Others Present: Hartmann Aue and Richard Hoerner

No Adjustments to the Agenda.

Motion by Westervelt, second by Kline to approve the payment of claims in the amount of \$56,638.00. Motion Carried.

Motion by Wood, second by Bare to approve the December 6, 2019 D.D.A. minutes as amended. Motion carried.

Village Council Minutes from December and January were accepted and filed.

Aue introduced the Façade Improvement Grant Program. The purpose of the Façade Improvement Grant Program is to promote revitalization of properties in the Downtown Development Authority (DDA) District by providing financial assistance to building owners for improvement and maintenance to existing commercial and residential buildings. The Village had a program in the past. Dr. Kline wondered if the Village Council would be willing to provide a \$10,000 match. Delemeester was concerned with people coming for retroactive matching dollars. It was noted that in the eligibility section states, "Only projects, which have not begun prior to being awarded, are eligible." Dr. Kline found a spelling error, utilized should be utilities. \$10,000 was agreed to in the initial year of the program. Motion by Bare, second by Ginderske. Motion carried.

Decorative street signs by EconoSigns for 10 posts in the amount of \$7,137.22 previously discussed to match the 1 new post (\$845) was tabled. No motion, therefore the issue is dead. Aue was tasked with finding cheaper, yet similar street signs.

Aue is working with Consumers Energy on the 4 – 40ft banner holders. Progress was made this week, with Jim B. from Consumers offering his own time to help. Nothing is finalized yet.

The Animal Control Center decision was postponed by the County Commissioners. They will be starting from the beginning. Dr. Kline mentioned we need to provide land or a great compromise as far as incentives to sweeten the offer here in St. Charles. The support of our representatives in Saginaw seems lacking. Saginaw County has an architect that designed their dream Center, hoping it will last 25 years at a minimum. St. Charles needs to get on their radar and rattle their cages. Aue is looking for viable sites in St. Charles at 5 acres or more.

No public comment,

Motion by Westervelt, second by Kline to adjourn at 8:12 AM. Motion carried.

Respectfully submitted,

Hartmann Aue, Village Manager/DDA Executive Director