

**Downtown Development Authority
Minutes of the Regular Meeting
December 6, 2019**

Meeting called to order at 7:30 AM by Chairman Jim Delemeester.

Members present: Bob Burns, Kathy Westervelt, Jim Delemeester, Sue Bare, Karen Wood, Richard Hoerner, Julie Birchmeier, and Joe Kline.

Members Absent: John Gerber and Pam Ginderske

Others Present: Lori Willie, Victoria Devereaux, Lillian Devereaux, and Hartmann Aue

There were adjustments made to the agenda by adding \$25 Sign Painting by Dan Hauman for the Goodrich Building Suite 3 under new business. Motion by Westervelt, support by Burns. Motion carried.

Motion by Westervelt, support by Bare to approve claims and accounts. Motion carried.

Motion by Bare, supported by Westervelt to approve the DDA minutes of the November, 1, 2019 regular meeting. Motion carried.

Motion by Kline to approve Goodrich Building Suite 3 Lease for "Yesterday's Treasures," supported by Bare, motion carried.

Michigan Trails Website Advertising and Magazine Ad for 1/8th of a page at \$395. Motion by Bare, supported by Burns, motion carried.

Michigan Economic Development Association Membership dues in the amount of \$295. No support.

Motion by Kline for \$25 Sign Painting by Dan Hauman for the Goodrich Building Suite 3, supported by Westervelt. Motion carried.

Mike Banning has been asked to investigate the leaking at the Goodrich Building and provide an estimate on repair.

Aue explained to The Hydaker-Wheatlake Co that MDOT will need specifications of their work prior to installing poles for the banners. The company has not responded this week. Aue looked into Consumers Energy providing Poles as a Community Assistance Project as well as a company in Indiana that provides Recycled Telephone Poles at a lesser rate than previously approved.

Decorative Street Signs, the DDA previously purchased a decorative street sign for \$845.00 Aue reached out to EconoSigns to see if there was a pricing discount as you purchased multiple signs. Aue was informed it would take an order of 10 signs to see a significant discount. For 10 Decorative Street Signs, it would cost \$7137.22. The agenda item was tabled for one month. Motion by Kline, supported by Bare, motion carried.

Joe Kline discussed interest in support of the St. Charles DDA informing Saginaw County of its great interest in providing a home to their Animal Control Unit. Aue was asked to draft a resolution showing the DDA support for review and vote by the St. Charles Board Council to approve. Should the Board approve, Aue will send to Saginaw County Commissioners and Controller. Motion by Kline, supported by Westervelt. Motion carried.

Delemeester explained the history of the DDA Board in St. Charles to the public and how former member Barwin helped get the Secretary of State into the Goodrich Building, with the Goodrich Building purchase being one of the first decisions made by the St. Charles DDA.

Motion by Westervelt, support by Kline to adjourn. Motion carried.

Respectfully submitted, Hartmann Aue, Village Manager