

**St. Charles Village Council
Minutes of Regular Meeting
November 13, 2019**

Meeting called to order at 7:00 PM with the Pledge of Allegiance by President Hoerner.

Members present: S. Theile, Kutz, Neumann, Hoerner, McPhail, Dennis and L. Theile.

Others present: Hartmann Aue, Jennifer Rosser-Nesbit, Donald Ackerman, John Meehleder, Julie Church, John Olson, Neil Novak, Ken Kutz, Jeanne Marcello, Luann McNally, Jean Folwer and others.

There was no public comment.

Motion by Neumann, second by S. Theile to approve the agenda as presented. Motion carried.

John Olson from Spicer updated Council on the projects Spicer is working with the Village on. The Stormwater and Wastewater Asset Management Plans are now completed and Aue has signed the Certificate of Completeness for Spicer to submit to the State for approval. The Streets Asset Management Plan is still underway, but they are making a dent on it. The next projects that Spicer is helping the Village with are the Fulton and Hosmer watermain replacement as well as the USDA-RA Grant.

Motion by Kutz, second by L. Theile to approve the October 9th, 2019 Village Council Minutes as presented. Motion carried.

Neumann advised Aue that the roof to the Goodrich Building was replaced while she was Village Manager and was probably 15-20 years ago.

Motion by Kutz, second by Neumann to accept and file the November 1st, 2019 D.D.A. minutes. Motion carried.

Communications from The Review magazine were accepted and filed. Kutz did note that the Village of St. Charles has always had female leadership and that we should take good care of our retirees.

Motion by Dennis, second by S. Theile to approve the payment of claims in the amount of \$107,392.17. Motion carried.

Aue updated Council that the Village was notified that it was below the State's threshold for the unfunded pension and other post-employment benefits. With this Aue presented Council with an Annual Surplus Policy to help address the Village's Unfunded Liabilities and direct the distribution of the General Fund budget surplus at the end of the fiscal year. Neumann as well as the rest of the Council knew this year it would be based on previous calculations, but felt this was a good idea to adopt with some adjustments.

Motion by Neumann, second by Dennis to adopt the Annual Surplus Policy to set aside any surplus realized at the end of the Village's fiscal year as follows in order to address unfunded liabilities: 1/25th to Retirement Unfunded Liability at MERS (25%), 1/25th to the Other Post-Employment Benefits (OPEB) liabilities (25%) and the balance of the surplus remaining to the General Fund Reserves (50%) effective 12/1/19 with a sunset to look at it in 3 years. Motion carried.

Aue updated Council that he spoke with our account manager from Verizon and that by switching over our phone services to Verizon we would be able to have a newer phone system that is more efficient and still save \$130 each month.

Motion by Dennis, second by Kutz to approve Aue to move forward with switching over the Village's telephone services over to Verizon. Motion carried.

Aue also discussed with Council that through Verizon they have what is called Fleet Management Services which allows the Village to not only have GPS in the vehicles, but also alerts when the car is in need of preventative maintenance and can provide roadside assistance up to 4 times free a year. Aue would like to pilot this in 2 vehicles and if it is something the Village likes then add to more. If it is something the Village doesn't end up liking they can cancel at any time. There is no contract.

Motion by McPhail, second by S. Theile to approve the purchase of two Verizon Fleet Management devices to pilot in the Village vehicles. Motion carried.

Aue presented the two statements that have arrived from AKT Peerless for the environmental cleanup at the Village Office. It was higher than originally bid.

Motion by Neumann, second by S. Theile to approve the payment of AKT Peerless invoices #56497 in the amount of \$109,014.08 as well as invoice # 56188 in the amount of \$20,185.72 for a total of \$129,199.80 Motion carried.

Motion by Neumann, second by L. Theile to approve resolution 19-21 to approve MMWA agreements with American Waste, Inc. and WM Recycle America, LLC. Roll call vote: L. Theile-yes; Kutz-yes; Neumann-yes; Hoerner-yes; McPhail- yes; Dennis- yes; S. Theile- yes. Motion carried.

Department reports from DPW and Police Department filed and accepted. There were no reports from the Building Inspector or Code Enforcement.

There was no public comment.

Motion by McPhail, second by Dennis to adjourn meeting at 7:47 PM. Motion carried.

Respectfully submitted,

Jennifer L. Rosser-Nesbit, Village Clerk