

**St. Charles Village Council
Minutes of Regular Meeting
March 13, 2019**

Meeting called to order at 7:00 PM with the Pledge of Allegiance by President Hoerner.

Members present: Kutz, Neumann, Hoerner, Dennis, McPhail and L. Theile.

Members absent: S. Theile

Others present: Matthew Lane, Jennifer Rosser-Nesbit, John Meehleder, Don Ackerman, Ken Kutz, Luann McNally, Jean Fowler, Kyle Harris, Jeanne Marcello, Terry Bailey, Charlie Brocker, Neil Noack.

Added Saginaw Police Department Emergency Services Team Mutual Aid Agreement under New Business Item H.

During public comment County Commissioner Kyle Harris updated Council on the highlights of Saginaw County's 2019 Budget and passed out a handout with this information. Harris also informed council that Dave Adams, a local Village Resident, was appointed to the County Road Commission.

Motion by Kutz, second by Dennis to approve the February 13, 2019 Village Council Minutes as presented. Motion carried.

Motion by Dennis, second by McPhail to accept and file the Planning Commission Minutes from February 21, 2019. Motion carried.

St. Charles Area Health Center wrote a letter to the Village stating that they would not be asking for any more donations since the Saginaw County Department of Public Health have pulled their services out of the local health centers. The St. Charles Health Center nurses and volunteers are still going to offer the free blood pressure clinic at the St. Charles District Library and are excited for this new partnership. Kutz asked if we have removed this donation from the budget and Matthew Lane said we have left it for now just in case they do end up needing some down the road.

The Review Magazine and letter from the St. Charles Area Health Center were accepted and filed.

Motion by Dennis, second by Neumann to approve the payment of claims in the amount of \$91,179.17. Motion carried.

Motion by Kutz, second by L. Theile to adjourn the regular meeting and open the public hearing for the Truth in Taxation 2019/2020 Fiscal Year Budget at 7:14 PM. Motion carried.

There was no comment during the public hearing.

Motion by Kutz, second by L. Theile to close the public hearing and resume the regular meeting at 7:15 PM. Motion carried.

There was discussion on the streets funds and Dennis asked about the Community Promotion in the budget. This is an account that allows the Village to participate and be involved in activities that are for the benefit of the community. Neumann also asked Lane if he thought that the parking lot cleanup would cost \$100,000. He advised that is still our best estimate and we are at the point where it could be bid out. We are just waiting on AKT Peerless to finish their report and send it to the State of Michigan to finalize it.

Motion by Neumann, second by Dennis to adopt Resolution #19-4 Amending the 2018/2019 Fiscal Year Budget. Roll call vote: S. Theile: Absent, Kutz: yes, Neumann: yes, Hoerner: yes, Dennis: yes, McPhail: yes, L. Theile: yes. Motion carried.

Motion by Neumann, second by Kutz to adopt Resolution #19-5 Fiscal Year 2019/2020 Budget. Roll call vote: S. Theile: Absent, Kutz: yes, Neumann: yes, Hoerner: yes, Dennis: yes, McPhail: yes, L. Theile: yes. Motion carried.

Lane advised the council that the Capital Improvement Plan is updated each year around the time of the budget and is a placeholder or wish list of what we would like to do. It was presented to the Planning Commission at their last meeting on February 21, 2019 and now presenting to the council for approval. These are not an obligation and is updated each year so it could change and/or not even happen.

Motion by McPhail, second by L. Theile to adopt FY 2019/2020 to 2024/2025 Capital Improvement Plan. Motion carried.

Council was asked to support the submission of a grant to the DNR's Recreation Passport Grant program in the amount of \$134,400. With the funds the Village would like to purchase universal accessible play equipment that children of all abilities could use. If received this grant along with the donations received from the St. Charles Haunted House Association, the Village's match of those funds and the grant received from the Saginaw Community Foundation would make it possible to purchase all the equipment and play surface needed to complete the project.

Motion by Neumann, second by Kutz to adopt Resolution #19-3 Approval to Apply for Recreation Passport Grant from the DNR. Roll call vote: S. Theile: Absent, Kutz: yes, Neumann: yes, Hoerner: yes, Dennis: yes, McPhail: yes, L. Theile: yes. Motion carried.

Lane advised council as they had read in their Review Magazine MDOT has a Transportation Economic Development Fund Category B Program for communities under 11,000. It is a grant program that matches 50% up to \$250,000. Lane thought this would be a good spot to start for the downtown streetscape project. Spicer is working on drawing up the plans for the streetscape and will help us to apply for the grant. This would be for 2020. Our first step is to come to council and ask for permission to apply for the grant from MDOT.

Motion by Kutz, second by Dennis to adopt Resolution #19-6 Request for Funding from MDOT. Roll call vote: S. Theile: Absent, Kutz: yes, Neumann: yes, Hoerner: yes, Dennis: yes, McPhail: yes, L. Theile: yes. Motion carried.

Lane advised council that the Village has been applying for grants for the Coal Miners' Park Universal Play Initiative was awarded a \$50,000 grant from the Saginaw Community Foundation. This is a win towards our fundraising and makes up about 25% of what is needed and is a start towards full funding. This is a much needed sign of support and validation for the project. Council is asked to accept the grant contingent on raising the remaining amount needed (\$146,000).

Motion by Neumann, second by Kutz to adopt Resolution #19-7 Accept \$50,000 Grant from Saginaw Community Foundation. Roll call vote: S. Theile: Absent, Kutz: yes, Neumann: yes, Hoerner: yes, Dennis: yes, McPhail: yes, L. Theile: yes. Motion carried.

Lane and Chief of Police John Meehleder updated council on the Saginaw Police Department Emergency Services Team Mutual Aid Agreement. This is required to have in place if we need help for a major police incident. The Emergency Services Team is housed at the Saginaw Police Department. This is solidifying what was already in place, but now need it in writing.

Motion by McPhail, second by Dennis to enter into a Mutual Aid Agreement from Saginaw Police Department Emergency Services Team. Motion carried.

McPhail asked about radio reads for meter reading after reviewing the DPW report. DPW Superintendent, Don Ackerman, advised council that the meters we have been purchasing from ETNA Supply are compatible with antennas that allow for radio reads. Which means that you can walk or drive by the meters and it will allow for a signal to read the meters. This would really help during the bad weather months for the meters located in pits. This would not be an addition to the budget. The current budget would be used to purchase antennas for a pilot program.

Motion by McPhail, second by L. Theile to approve the Radio Read Pilot Program for water reads. Motion carried.

Ackerman asked council for permission to proceed with the quote from Great Lakes Municipal Services for the Water System Cross Connection Program. The report is due to the State of Michigan by March 31st and this was the best quote.

Motion by Dennis, second by McPhail to approve Water System Cross Connection Program with Great Lakes Municipal Services. Motion carried.

Department reports from DPW, Spicer Engineering and Police were accepted and filed.
There were no Building Inspector and Code Enforcement reports.

During public comment Ken Kutz had comments on mosquito control and inquired on lights in the industrial park.

Motion by L. Theile and second by McPhail to set a special meeting for Monday, March 25th at 5:30 PM with Spicer Group to update Council on the SAW Grant. Motion carried.

Motion by Neumann, second by Dennis to adjourn at 8:26 PM. Motion carried.

Respectfully submitted,

Jennifer L. Rosser-Nesbit, Village Clerk