

**ST. CHARLES VILLAGE COUNCIL
MINUTES OF REGULAR MEETING
FEBRUARY 14, 2018**

Meeting called to order by President Roe at 7:00 pm with the Pledge of Allegiance.

Members present: White, Theile, Neumann, Roe, Dennis, McPhail, and Kutz.

Others present: Matt Lane, Deanna Koehler, Ron Hasse, Sue Hasse, Jay Gardner, Mary Browne, Dan Hauman, Chuck Bussinger, Ken Kutz, Karl Primdahl, Mandilee Hecht, Jean Fowler, and Dave Adams.

Motion by Dennis, second by Theile to approve the Agenda as presented. Motion carried.

Dave Adams announced he has been appointed to the Saginaw County Land Bank and Mosquito Control Boards.

Motion by Theile, second by Neumann to approve the Village Council Minutes of January 10, 2018. Motion carried.

Motion by Neumann, second by White to approve the Village Council Minutes of January 23, 2018. Motion carried.

Commission and committee reports were accepted and filed from the Parks & Recreation January 17, Planning Commission January 25, and the DDA January 19.

Communications were received from Berthiaume & Company Annual Auditor's Newsletter, an article from Spicer Engineering showcasing our Asset Management Plan, Saginaw County Parks Event Calendar, and the Saginaw Future Progress Report.

Council has also received a copy of Council Rules for Meetings.

Motion by Dennis, second by Neumann to approve the payment of claims in the amount of \$115,655.49. Motion carried.

Motion by Neumann, second by McPhail to award the bid for the Industrial Park Project to Mid-State Earthworks from Freeland Michigan in the amount of \$368,024.18 as recommended by Spicer Engineering. Motion carried.

Motion by Neumann, second by Theile to approve Resolution #18-3 to adopt the 2018-2022 St. Charles Area Parks and Recreation Master Plan. Roll call vote: White, yes; Theile, yes; Neumann, yes; Roe, yes; Dennis, yes; McPhail, yes; and Kutz, yes. Motion carried.

Motion by Neumann, second by Dennis to accept the AKT Peerless Environmental Proposal for Site Investigation to evaluate and remediate the environmental contamination left from UST removal for \$11360.00. The scope of the work will include services and reporting to support the closure of the release with the DEQ. Motion carried.

Motion by Neumann, second by Dennis to renew the Saginaw Future Agreement for 2018 and have the Village contribution remain at \$1000 for the year. Motion carried.

Motion by Theile, second by Kutz to recess for 10 minutes at 9:10 pm. Motion carried.

Matt Lane presented the 2018/2019 requested budget at 9:20 pm. A PowerPoint presentation was viewed highlighting the upcoming budget. Which includes expenditures in the General Fund: \$100,000 for Environmental Cleanup of the Village office; \$2000 for election costs; Park upgrades and repairs of \$13,600; a Market Manager for the Farmers' Marketplace \$915; computer upgrades for the office for \$7500; \$2000 for body cameras for the police department; an additional full-time police officer.

Major Streets include \$20,000 for the Street Asset Management Plan and \$10,000 for tree removal in the right-of-way.

Local Streets also has the continuation of the Asset Management Plan of \$20,000.

No expected expenditures in the Village Street Fund.

The DDA expenditures will include: a new street sign replacement program for \$15,000; a light in the parking lot on W. Water Street for \$5,000.

The Industrial Park Project has been budgeted at \$89,100 for engineering, and \$610,000 for construction.

The Sewer Fund will show the continuation of the SAW Grant of \$220,000 and the Asset Management Plan.

The Water Fund has the continuation of the Water Asset Management Plan.

No are no large equipment purchases this year.

This year also included the creation of the MERS Pension Fund and the OPEB Fund for retiree Healthcare.

Department Reports were accepted and filed from the DPW, Spicer Engineering, Police and Building Inspector.

Motion by McPhail, second by Dennis to adjourn at 10:05 pm. Motion carried.

Respectfully submitted,

Deanna L. Koehler, Village Clerk