

**St. Charles Village Council
Minutes of Regular Meeting
February 13, 2019**

Meeting called to order at 7:00 PM with the Pledge of Allegiance by President Hoerner.

Members present: S. Theile, Kutz, Neumann, Hoerner, Dennis, McPhail and L. Theile.

Members absent: None.

Others present: Matthew Lane, Jennifer Rosser-Nesbit, John Olson, John Meehleder, Don Ackerman, Ken Kutz, Luanne McNally, Jean Fowler, Dean Christopher, Jeanne Marcello.

Motion by Neumann, second by Dennis to approve the agenda as presented. Motion carried.

There was no public comment.

Motion by Kutz, second by McPhail to approve the January 9, 2019 Village Council Minutes as presented. Motion carried.

Motion by Kutz, second by S. Theile to approve the January 12, 2019 Village Council Budget Workshop Minutes as presented. Motion carried.

Kutz wanted to clarify that the sidewalk replacement program was a part of the Department of Public Works Committee's meeting and Matthew Lane did reply that it was talked about and in the meeting minutes to review.

John Olson from Spicer was asked about the SAW Grant and he advised that the Spicer Group would like to conduct a full presentation at a possible special meeting to the entire council as it could take a couple of hours to go through all the information and answer questions.

Motion by McPhail, second by Dennis to accept and file the Parks & Recreation minutes from January 16, 2019, Downtown Development Authority from February 1, 2019 & Department of Public Works from February 4, 2019. Motion carried.

Communications from The Review Magazine and Saginaw Future Progress Report were accepted and filed.

Motion by Dennis, second by Hoerner to approve the payment of claims in the amount of \$83,799.87. Motion carried.

The resolution to approve Ordinance 19-1 to Prohibit Marijuana Establishments was presented. This Ordinance would prohibit any marijuana establishments within the boundaries of the Village of St. Charles pursuant to Initiated Law 1 of 2018, MCL 333.27951 *et seq.*,

Motion by Neumann, second by S. Theile to open a public hearing for Ordinance #19-1 Prohibition of Marijuana Establishments Ordinance at 7:21 PM. Motion carried.

There was no public comment during the public hearing regarding the proposed Ordinance #19-1 Prohibition of Marijuana Establishments.

Motion by Neumann, second by Dennis to close the public hearing and resume the regular meeting at 7:23 PM.

Motion by Neumann, second by L. Theile to adopt Ordinance Resolution #19-1 Prohibition of Marijuana Establishments. Motion carried.

At the DPW Committee meeting it was discussed that the parameters of the lagoon discharge permit has to be updated to more accurately reflect our lagoon capacity. A proposal from Spicer has been obtained to help the Village with the technical aspects of the process as well as dealing with the MDEQ on the matter. Spicer has a wastewater expert who has recently went through this process with another community and has the experience necessary to guide the Village through the process.

Motion by McPhail, second by S. Theile to approve the proposal from Spicer Engineering for discharge permit assistance in the amount of \$6,800 and to authorize Matthew Lane to execute the agreement for professional services. Motion carried.

John Olson from Spicer attended the meeting to answer any questions and discuss the Water Reliability Study with council. He advised that the MDEQ requires a study every 5 years and our last study was done in 1996. The MDEQ has been waiving the requirement because there has not been much of a change. However, since the MDEQ has made changes it needs to see if we have the capacity and ability to meet the water needs of our residents 20 years down the road. Kutz questioned if this was a part of the SAW program and Olson replied that no that the SAW Grant was for the Waste and Storm Water Asset Management Plan. Kutz also questioned if Municipal Analytics' fee was a part of the \$35,000 fee to Spicer and Olson informed council that the fee to Municipal Analytics was separate as they are conducting the financial analysis of the water not the mechanical aspect.

Matthew Lane advised council that we do need the information that will be obtained from the water study to get good financing and bonds for future water projects and the water rate study was included in the proposed 2019-2020 budget to council. Lane also informed council that the Village will be ahead when it comes to compliance for the new lead and copper rules coming from the MDEQ and that our role is to look to the future of the Village.

Neumann advised the council that the sewer rates have not changed since 2004 and that the only water increases have been from the City of Saginaw.

Motion by Neumann, second by Dennis to approve the proposal from Spicer Engineering for the Water Reliability Study in the amount of \$35,000 and to authorize Matthew Lane to execute the agreement for professional services. Motion carried.

Lane advised council that he has been working with the Secretary of State to extend their lease at the Goodrich Building and as a part of the process he has to supply them with documentation that he has been officially appointed as the authorized individual to sign on behalf of the Downtown Development Authority of the Village of St. Charles. This is a role that is held by the Village Manager and the resolution presented appointing Matthew Lane is just a formality.

Neumann did question if the lease extension would be brought to council and Lane did advise yes.

Motion by Dennis, second by L. Theile to adopt Resolution #19-2 to appoint Matthew Lane as the Executive Director of the Downtown Development Authority of the Village of St. Charles. Motion carried.

Motion by Neumann, second by Dennis to approve the renewal of the Saginaw Future Agreement for 2019 in the amount of \$1,000. Motion carried.

Matthew Lane presented the highlights of the 2019/2020 requested budget in the form of a PowerPoint which will be made available on the Village's website.

Motion by Neumann, second by Kutz to set a public hearing for the Truth in Taxation for the 2019/2020 Fiscal Year Budget at the March 13, 2019 regularly scheduled Village Council Meeting. Motion carried.

Department reports from DPW, Spicer Engineering and Police were accepted and filed. There were no Building Inspector and Code Enforcement reports.

There was no public comment.

Motion by Kutz, second by S. Theile to adjourned at 9:11 PM. Motion carried.

Respectfully submitted,

Jennifer L. Rosser-Nesbit, Village Clerk