

**ST. CHARLES VILLAGE COUNCIL
MINUTES OF REGULAR MEETING
DECEMBER 12, 2018**

Meeting called to order by President Hoerner at 7:00 pm with the Pledge of Allegiance.

Members present: S. Theile, Kutz, Neumann, Hoerner, Dennis, McPhail, and L. Theile.

Members absent: None

Others present: Matt Lane, Jennifer Rosser-Nesbit, John Meehleder, Don Ackerman, John Olsen, Neil Noak, Jean Fowler, Luann McNally, Susie Tanney, Ken Kutz, Marie Roe, Jay Gardner, Mary Lynn McPhail and others.

Adjustments to the Agenda: Added under New Business- Repair of 1991 International Dump Truck.

Motion by Kutz, second by Neumann to approve the adjustments to the December 12, 2018 Village Council Meeting Agenda. Motion carried.

Mary Lynn McPhail inquired about the sidewalk repair program that was previously in place with the village and informed the council on the disrepair of her sidewalk.

Jay Gardner reminded council that the Beautification Day meeting is coming up on January 23rd and suggested it might be a good idea to create a group compiled from members of the DDA, Township Board, Village Council and Beautification Board to meet beforehand to decide who should be taking care of the maintenance of the projects after Beautification Day.

Jay Gardner also asked what is being done about the property located at 628 Flint St. and the blight. Village Manager, Matt Lane informed everyone that there will be a ticket issued this week by Rob Kehoe, the building inspector, which will start the legal process with the attorneys and court. This should be taken care of by the end of January.

Lengthy discussion on the decorations in town and if it would be more cost effective once our contract with Hometown Decorations and Display expires to purchase and store our own decorations instead of using a service to decorate the town with decorations owned by that company each year. We still have a few years left in our contract, but this would be a good item for the DDA to look into and discuss since they do pay for this service.

Motion by Dennis, second by McPhail to approve the November 14, 2018 Village Council Minutes as presented. Motion carried.

Communication from Jim McPhail was accepted and filed.

Motion by Dennis, second by Neumann to approve the payment of claims in the amount of \$103,057.63. Motion carried.

Motion by McPhail, second by L. Theile to adopt Resolution #18-20 Dissolving The Local Development Finance Authority of St. Charles assigning its assets to the Village of St. Charles. Roll call vote: S. Theile; yes, Kutz; yes, Neumann; yes, Hoerner; yes, Dennis; yes, McPhail; yes, L. Theile; yes. Motion carried.

Discussion on the future of the Economic Development Corporation that was formed back in 1978 with the purpose of purchasing industrial facilities and other businesses for economic development purchase in the industrial park. With the dissolution of the LDFA on December 31, 2018, the concern is what would come of the revenues the EDC collects for the cell tower that currently sits on a parcel owned by the EDC along with one of our sewer lagoons. These funds would essentially sit in limbo without any action. The EDC could be dissolved and the funds could then be used in the general fund, but a functioning Board of Directors would need to be created to either dissolve the EDC or make it a functioning entity again. It was the suggestion of the Village Manager, Matthew Lane that council appoint the current 7 members of the Planning Commission and two others to form the required 9-member EDC board. The two others could be employees or officers of the village. There was discussion if the board would also be paid a stipend in comparison to the Planning Commission for each meeting.

Motion by Neumann, second by L. Theile to appoint the current 7 members of the Planning Commission in addition to the Village Clerk and Village Treasurer to act as the EDC Board of Directors and that each board member would be paid in comparison to the Planning Commission. Motion carried.

2019 Meeting Schedule was accepted and filed.

Motion by Neumann, second by McPhail to set goal setting for budget planning session for Saturday, January 12th, 2019 at 10 AM in Council Chambers. Motion carried.

Discussion on the evaluations and contract negotiations for Village Manager, Matthew Lane that need to be completed by February 1st, 2019. The council discussed the evaluation forms from last time and they are requesting the survey questionnaire options to be adjusted to an option of a rating from 1-5 instead of 1-3 along to make it easier to give a fair score and for the personnel committee to finalize assessment. There was a reminder that the evaluations need to be constructive and to help Matthew and the council and everyone is encouraged to leave a comment along with their score. The deadline to have this back to the personnel committee is Friday, January 4th, 2019 as they will have a personnel committee meeting on January 7th, 2019 at 3 PM. At the January

9th, 2019 Village Council Meeting there will be a closed session for the evaluations and the negotiations would take place during the regular open meeting.

Motion by Neumann, second by S. Theile to approve the bid from Sawyer Sales in the amount of \$3076 to repair the damaged leaf springs and brakes on the 1991 International Dump Truck. Motion carried.

Discussion on the sidewalk replacement program was referred to the Public Works Committee and Village Manager, Matthew Lane due to lack of funds and policies and procedures for the program. If inclined the DPW Superintendent, Don Ackerman and Village Manager, Matthew Lane along with the Public Works Committee could make a proposal for a new program with proper policies and procedures and bring it to council.

Motion by Neumann, second by L. Theile to deny Resolution #18-17 Cost share for sidewalk replacement at 308 W. Hosmer Street. Motion carried.

Department reports from DPW, Spicer Engineering, Police, Building Inspector and Code Enforcement reports were accepted and filed.

Ken Kutz commented on the sidewalk repair program and the Police Department of St. Charles.

Marie Roe informed council that the Christmas celebration both in the park and the parade downtown went great and thanked Village Manager, Matthew Lane, the Police Department and DPW for their hard work.

Motion by McPhail, second by Dennis to adjourn at 8:46 PM. Motion carried.

Respectfully Submitted,

Jennifer Rosser-Nesbit
Village Clerk