

**Downtown Development Authority  
Minutes of the Regular Meeting  
February 1, 2019**

Meeting called to order at 7:30 AM by Chairman Jim Delemeester.

Members present: Jim Delemeester, Joe Kline, Pam Ginderske, Bob Burns, Karen Wood and John Gerber

Members Absent: Sue Bare, Julie Birchmeier, Kathy Westervelt

Others Present: Matt Lane, Richard Hoerner, Sue Keeven

No Adjustments to the Agenda.

Motion by Kline, second by Ginderske to approve the payment of claims in the amount of \$49,391.23. Motion Carried.

Burns' name was missing from the roster on the October 5, 2018 minutes. Lane will add it for the record.

Motion by Wood, second by Westervelt to approve the October 5, 2018 D.D.A. minutes as amended. Motion carried.

Village Council Minutes from September, October, November and December were accepted and filed.

Lane discussed some budget items with the board and shared the Village Council's approved goals. He went through the goals and identified the areas where the DDA can help in accomplishing them. He advised that the proposed budget will include increasing the HAMS program (summer weed pullers) and restructuring their schedules. Discussed the proposal for a downtown streetscape project, downtown signs and street sign replacements. Lane also inquired about adding new lighting to the parking lots around downtown- behind the Goodrich building, by the new Library, and behind the Bad River Bar/Rustic. Board members agreed that adding lighting is a good idea. Lane will include these projects in the proposed 2019/2020 budget.

Lane advised the DDA Board that he is working with the State of Michigan to renew the lease for the Secretary of State. The lease has expired and he is waiting on a new draft from the State. He wanted to give the board a heads-up because there will be some documents to review and approve in the near future.

Sue Keeven addressed the board during public comment, providing her observations and opinions regarding the Goodrich Building.

Motion by Kline, second by Wood to adjourn at 8:15 AM. Motion carried.

Respectfully submitted,  
Matthew S. Lane, Village Manager/DDA Executive Director