

**St. Charles Village Council
Minutes of Regular Meeting
February 8, 2017**

The meeting was called to order by President Pro-Tem Dennis at 7:00 pm with the Pledge of Allegiance.

Members present: McPhail, White, Dennis, Neumann, Theile, and Kutz.

Members absent: Roe.

Others present: Matt Lane, Deanna Koehler, Patrick Mishler, Al Rabideau, Ashley Schneider, Pastor Mitch Vogeli, John Olson, Jeff Woods, Ken Kutz, and Larry Labelle.

Motion by Neumann, second by White to approve the agenda with adjustments: New Business Saginaw Future renewal; and moving proposed budget from A. to D. under new business; Saginaw Future and the Area Museum Progress reports were added to Communications.

Pastor Vogeli and Larry Labelle from the Leadership in Neighborhood Community organization offered their resources and help with Village projects that may require additional volunteers.

Matt Lane introduced Al Rabideau as Acting Chief and Ashley Schneider as our newest part-time police officer.

Motion by McPhail, second by Neumann to approve the January 11, 2017 Village Council Minutes as presented. Motion carried.

Motion by Neumann, second by Theile to accept and file the Parks & Recreation November 16, Planning Commission November 17, and DDA November 18 minutes. Motion carried.

Matt Lane updated the council on the commission and committee budget requests. The Planning Commission has requested an update of the Master Plan rather than a complete overhaul. The Parks & Recreation Committee will be working on a Park Plan. The DDA will pursue an update/upgrade to the facades within the district.

The Review Magazine and Saginaw Future Progress reports were accepted and filed.

Jim Palmer provided a Museum Meeting update. They are trying to work with Saginaw County Parks to get the rail/trail extended down to the museum.

Motion by Dennis, second by Neumann to approve the payment of claims in the amount of \$50,755.77. Motion carried.

Motion by Neumann, second by McPhail to accept the Legal Representation Agreement with Masud Labor Law Group. Motion carried.

Motion by Neumann, second by Kutz to approve Attachment No. 2017-01 Agreement for Professional Services to provide engineering services for a Water System Asset Management Plan in conjunction with the Storm water and Wastewater Asset Management Grant between Spicer Engineering and the Village. Motion carried.

Motion by Neumann, second by Theile to amend the Water Operations and Maintenance Fund 591 budget to reflect the expense and offsetting use of undesignated net position in the amount of \$24,500 to cover a portion of the costs to complete a Water Asset Management Plan as proposed by Spicer Engineering. The remainder of the costs will be incorporated into the 2017/2018 Fiscal Year Budget. Motion carried.

The 2017/2018 Fiscal Year Budget was discussed. Matt Lane highlighted: an additional full-time police officer; moving the part-time DPW crewman to full-time; a 2% increase for existing employees; reserving \$30,000 for upcoming OPEB requirements; increased contributions to MERS totaling \$200,000 for the year; increase of custodial wages by \$20 per week split between the Village and the DDA; redistribution of wages and benefits throughout the funds; a portion of the 3-year SAW Grant and Village match; Water Asset Management Plan costs of \$45,000; Streets Asset Management plan of \$48,500 split 50/50 between Major and Local Street Funds; new Act 51 Performance Audit included costing an additional \$1000; security upgrades at the Village Office and Goodrich Building; Ford Interceptor for the Police Dept.; \$5,000 for park upgrades; a newer used street sweeper and a new half-ton mini dump truck for \$195,000 in the Equipment Fund; and \$3,000 for an upgrade to the safety lighting on maintenance vehicles.

Motion by McPhail, second by Neumann to approve and renew the annual agreement between the Village and Saginaw Future for \$1000.00. Motion carried.

Department reports from the DPW, Police, and Building Inspector were accepted and filed.

Ken Kutz requested the Village look at a drainage issue that was started by the Village many years ago and left incomplete that has now deteriorated and needs to be addressed. Pat Mishler and Matt Lane will look into it and contact Mr. Kutz.

Motion by Kutz, second by White to adjourn at 10:18 pm. Motion carried.

Respectfully submitted,
Deanna L. Koehler, Village Clerk